



STATE OF WASHINGTON
COMMISSION ON HISPANIC AFFAIRS
COMISIÓN DE ASUNTOS HISPANOS

CHA Monthly Conference Call
Friday August 14, 2020
10:00AM – 11:00AM

Meeting called to order at 10:03 AM.

Roll Call:

Name	Title	Organization	Present
Bernal Baca	Commissioner	CHA	Yes
Brian Moreno	Commissioner	CHA	Yes
Candice Garza	Commissioner	CHA	Yes
Carlos Ruiz	Chair	CHA	Yes
Jessica Hernandez	Commissioner	CHA	Yes
Lili Navarrete	Vice Chair	CHA	Yes
Lina Alvarez	Commissioner	CHA	Yes
Lola Flores	Commissioner	CHA	Yes
Randy Nuñez	Commissioner	CHA	Yes
Rodrigo Renteria	Commissioner	CHA	No—present at 10:50am.
STAFF			
María Sigüenza	Executive Director	CHA	Yes
Nancy Rocha Aguilar	Communications and External Relations Manager	CHA	Yes
Myra Hernandez	Operations and Special Projects Manager	CHA	
GUESTS			

Purpose of Meeting:

- Commissioner Introductions: CHA welcoming four (4) new commissioners.
- Bylaws Proposal: The Bylaws Task Force presenting their work to the commission.
- Committees: Explanation of what the committees are and their membership.
- Budget and Legislative Appointment: Director Sigüenza explains CHA's budget process and legislatively mandated workgroups.

Action Items Developed/Pending:

- None

Commissioner Introductions

- New commissioners introduced themselves to the entire commission sharing their background and interests. Staff and sitting commissioners introduced themselves and welcomed Commissioners: Alvarez, Baca, Flores, and Nuñez.
- Commissioner Renteria introduced himself during the last 5 minutes of the meeting.

Bylaws Proposal

- Commissioner Moreno and Commissioner Garza explained the process including conversations with other commissions about their structures. As a result, it was found that having a fully elected body offers more representation. The changes are to have a second Vice Chair and create term limits. There was a consensus of the commission for officer elections.
- Commissioner Baca asked where the Commission was at in terms of adopting the proposal and expressed his appreciation of the work that has already been done in this area and would want it to move forward.
- Commissioner Moreno explained there could be a Special Meeting, if Commissioners wanted, to vote. Director Sigüenza further clarified that Commissioners could wait until the September meeting but the decision was up to Commissioners.
- Commissioner Moreno suggested the meeting happen sooner so that the September Meeting can focus on legislative priorities.
- There was a consensus that a Special Meeting would take place on Monday August 24.

Committees

- Chair Ruiz requested that Director Sigüenza provide an overview of committees since he did not have them committed to memory. Director Sigüenza explained that their purpose is to work on issues related to the committee and serve on legislative mandated task forces that have to do with the committee. Each committee has one lead and a cap membership of 5 Commissioners. They are:
 - o Health
 - o Education
 - o Economic and Workforce Development
 - o Law and Justice
- The scope of the committees is defined mainly by the commissioners but it is married to CHA's mandate. Director Sigüenza gave an example of the work the Education Committee was working on – broadband access in eastern Washington.
- The intent of these committees is to have very specific legislative priorities that CHA as an entity can talk about in the public but continue to doing the work.
- It is voluntary to serve on several committees but added that each commissioner serve on at least one (1) of the committees. There is no appointment process.
- Chair Ruiz asked for everyone to send their preference for committees by the 24th via email to him and Director Sigüenza with their top two (2) committee choices.

Budget and Legislative Appointment Update

- Director Sigüenza shared that state agencies are going through a budget cutting exercise. CHA is set to submit a decision package to cut our budgets for the next fiscal years.

Cutting out travel and other funds can meet this but Director Sigüenza will make the case of why CHA shouldn't be losing money due to the nature of our work.

- Director Sigüenza explained the legislatively mandated workgroups that CHA serves on and the current seven (7) vacancies and their appointment process. Appointments to work groups are through the Director unless otherwise specified. Director Sigüenza will submit committees and a description of their charge to Commissioners for their interest.

Decisions Made:

- Consensus on Special Meeting on Monday August 24, 2020 to accept bylaws proposals.

Adjourn: The meeting adjourned at 11:00 AM.